



Supreme Mentoring Services - Health & Safety Policy

1. Introduction

Supreme Mentoring Services is committed to providing a safe environment for all staff, young people, and visitors.

2. Responsibilities

- The company director has overall responsibility for health and safety.
- All staff must follow health and safety procedures and report hazards.

3. General Arrangements

- Risk assessments are completed for all mentoring activities.
- Staff are trained in emergency procedures.
- Venues are checked to ensure they are safe, accessible, and appropriate.

4. Accident & Incident Reporting

- All accidents, near misses, or concerns must be reported to management.
- Serious incidents will be recorded and, if necessary, reported to relevant authorities.

5. Review

This policy will be reviewed annually to ensure compliance with health and safety legislation